

NOTICE

Sub: Engagement of Civil Engineer at HOMCO

Applications are invited from experienced Civil Engineering graduates for engaging as Site Engineer for HOMCO. Interested candidates may submit their resume directly or through mail, [**homcokerala@gmail.com**](mailto:homcokerala@gmail.com) to Managing Director, HOMCO, Alappuzha on or before **01-09-2024**. For Details refer Website [**homcokerala.com**](http://homcokerala.com)

Qualification: B.Tech/BE-Civil Engineering

Experience: Minimum 5 years' Experience in Projects Management in projects with an estimated value above ₹60 crore (Preferably in Pharma Projects)

Desirable- MBA

Maximum Age limit: 45 yrs.

The engagement will be on temporary contract basis for a period of six months or when the project is over whichever is earlier.

Remuneration 27,000/- Per month.

Appointment will not be a claim for regular appointment in HOMCO. The decision of the Managing Director will be final.

Managing Director will have the right to cancel the recruitment process at any time without assigning any reason.

Full Job Description

Job Overview:

We are seeking an experienced and highly motivated Site Engineer. This role demands a deep understanding and the ability to oversee all aspects of project coordination and execution from estimation and tendering to quality control and scheduling and ensure Project completion on time.

Key Responsibilities:

- Project Management and Coordination
- Lead the planning, execution, and completion of projects on time.
- Manage all project phases independently, ensuring that objectives are met on time and within budget.
- Coordinate with Consultants, contractors, clients, and internal teams to ensure seamless project execution. Overseeing day-to-day operations on the site, ensuring adherence to regulations, safety protocols and

project timelines.

- Managing and optimizing resources, including labour, equipment, and materials cost-effectively.
- Conducting regular inspections and quality control checks to ensure work meets standards and specifications.
- Liaising with all stakeholders, and higher management, providing progress updates and addressing any issues or concerns related to the site's operations.

Estimation & Costing:

- Prepare detailed Bills of Quantities (BOQ), cost analysis, and tender documents.
- Accurately estimate material quantities, labour, and project costs, ensuring alignment with project budgets.
- Conduct comprehensive cost analysis to optimize resource allocation and project profitability.

Design & Drafting:

- Utilize AutoCAD to prepare and review detailed construction drawings.
- Ensure that all designs comply with relevant codes, standards, and client requirements.

Structural Engineering:

- Oversee the design, analysis, and construction of Reinforced Cement Concrete (RCC) and steel structures.
- Ensure that structural designs are executed according to specifications and industry best practices.

Communication & Coordination:

- Serve as the primary point of contact for consultants, contractors, and other site engineers.
- Communicate project expectations, deliverables, and timelines clearly to all stakeholders.
- Foster strong relationships with consultants and contractors to ensure project success.

Scheduling & Progress Tracking:

- Develop detailed project schedules and milestones, ensuring alignment with project goals.
- Monitor project progress regularly, identifying and addressing any deviations from the plan.

- Implement corrective actions as necessary to keep projects on track.

Site Management & Quality Control:

- Provide clear instructions and guidance to site engineers on construction processes, procedures, and quality standards.
- Conduct regular site visits to review material quality and ensure adherence to project specifications.
- Implement rigorous quality control measures to ensure that construction meets or exceeds industry standards.

Travel:

- Be willing to travel to different parts of Kerala as required to oversee project execution and address any on-site challenges of HOMCO at any site in Kerala.

Qualifications & Experience:

- Bachelor's degree in Civil Engineering.
- Minimum of 5 years of experience in project management in projects with an estimated value above ₹60 crore (Preferably within the Pharmaceutical manufacturing industry).
- Preference will be given to Candidates having MBA
- Proficiency in AutoCAD and other relevant design software is an added advantage to eligible candidate.
- Ability to manage projects independently.
- Excellent communication skills in English, with the ability to effectively liaise with contractors, clients, and team members.
- Strong organizational skills with the ability to prepare schedules, track progress, and manage multiple tasks simultaneously.
- In-depth understanding of construction materials, quality standards, and safety regulations.
- Willingness to travel within Kerala as project/HOMCO's needs dictate.

27.06.2024

(Sd/-)
Managing Director