

**THE KERALA STATE HOMOEOPATHIC CO-OPERATIVE PHARMACY LTD.
PATHIRAPPALLY.P.O., ALAPPUZHA, KERALA-688521**

FORM OF QUOTATION

Quotation Number	HOMCO/QT-33 /2024-25 dtd : 20.11.2024
Due date and time for receipt of quotations	27.11.2024 - 03.00 pm
Date and time for opening of quotations	27.11.2024 - 03.30 pm
Designation and address of officer to whom the quotation is to be addressed	The Managing Director Kerala State Homoeopathic Co-operative Pharmacy Ltd, Alappuzha (Dist), Kerala State Pin : 688521, Ph: 0477 2258012, 2258665
The Cover should be Superscribed as “Quotation for <u>HERBS</u>”	

From

To

Sir,

I/We hereby quote to supply, under the annexed general conditions of contract; the whole of the articles referred to and described in the attached specification and schedule, or any portion thereof, as may be decided by HOMCO, at the rates quoted against each item. The articles will be delivered within the time and at the places specified in the schedule.

Yours faithfully,

Signature

Address

.....

.....

(of the quotationer)

Date:

Conditions followed:-

Sealed quotations are invited for the supply of the materials specified in the schedule attached. The rates quoted should be for delivery of the articles at the place mentioned below the schedule. The

necessary superscription, due date for the receipt of quotations, the date up to which the rates will have to remain firm for acceptance and the name and address of officer to whom the quotation is to be sent are noted above. Any quotation received after the time fixed on the due date is liable to be rejected. The maximum period required for delivery of the articles should also be mentioned. Quotations not stipulating period of firmness and with price variation clause and/ or 'subject to prior sale' condition are liable to be rejected.

The acceptance of the quotations will be subject to the following conditions:

1. **ACCEPTANCE, AGREEMENT:-** Acceptance of the quotation constitutes a concluded contract. Nevertheless, the successful quotationer must within a fortnight/ a month after the acceptance of his quotation execute an agreement in Kerala stamp paper worth **Rs.200/-** at his own cost for the satisfactory fulfillment of the contract, if so required.
2. **WITHDRAWAL FROM OFFER:-** Withdrawal from the quotation after it is accepted or failure to supply within a specified time or according to specifications will entail cancellation of the order and purchases being made at the offerers expenses from elsewhere, any loss incurred thereby being payable by the defaulting party. In such an event HOMCO reserves also the right to recommend for removal the defaulter's name from the list of Government suppliers permanently or for a specified number of years.
3. **No representation for enhancement of price once accepted will be considered during the currency of the contract.**
4. Any attempt on the part of quotationers or their agents to influence the Officers concerned in their favour by personal canvassing/threatening will disqualify the quotationers.
5. The quotation may be for the entire or part supplies. But the quotationers should be prepared to carry out such portion of the supplies included in their quotation as may be allotted to them.
6. **FAULTY SUPPLY:-** (a) In cases where a successful quotationer, after having made partial supplies fails to fulfill the contracts in full, all or any of the materials not supplied may, at the discretion of the Purchasing Officer be purchased by means of another tender/quotation or by negotiation or from the next higher quotationer who had offered to supply already and the loss, if any, caused to the HOMCO shall thereby together with such sums as may be fixed by the HOMCO towards damages be recovered from the defaulting quotationer.

(b) Any sum of money due and payable to the contractor (including Security Deposit returnable to him) under this contract may be appropriated by the Purchasing Officer or any other person authorized by him and set-off against any claim of the Purchasing Officer or HOMCO for the payment of sum of money arising out of or under any other contract made by the contractor with the purchasing Officer or HOMCO or any other person authorized by HOMCO.
7. The prices quoted should be inclusive of all taxes, duties, cesses, etc., which are or may become payable by the contractor under existing or future laws or rules of the country of origin/ supply or delivery during the course of execution of the contract.

8. PAYMENT:-

(a) All payments to the Contractor for supplies effected satisfactorily will be made after scrutiny of his bill.

(b) No advance payment will be made along with purchase order.

(c) Ordinarily payments will be made only after the supplies are physically verified and QC passed and taken to stock.

(d) Either by RTGS/online banking.

(e) Or by cheques of State bank of India and State Bank of Travancore/ UCO Bank / PNB, at any of their principal branches in India.

(f) Or in the case of supplies from abroad by drafts or otherwise as may be agreed to

(g) The firms will produce stamped pre-receipted invoices in all cases where payments (advance/ final) for release of railway receipts/ shipping documents are made through Bank. In exceptional case where the stamped receipts of the firms are not received for the payments (in advance) the unstamped receipt of the Bank (i.e; counterfoils of pay-in slips issued by the Bank) alone may be accepted as a valid proof for the payment made.

(h) Bank charges incurred in connection with payment against documents through bank will be to the account of the contractor.

(i) DISCOUNT:- The quotationers shall quote also the percentage of rebate (discount) offered by them in case the payment is made promptly with in fifteen days/ within one month of taking delivery of stores.

9. Any sum of money due and payable to the successful quotationer or contractor from HOMCO shall be adjusted against any sum of money due to HOMCO from him under any other contracts.

10. Special conditions, if any, printed on the quotation sheets of the quotationer or attached with the Quotation will not be applicable to the contract unless they are expressly accepted in writing by the purchases.

Schedule for HERBS:

Sl.No:	Name of Herb and part used	Quantity required (Approx)	Rate/kg	Cost/Taxes	Total	Remarks
1.	Abroma Augusta- Leaf	10				
2.	Ailanthus-Stem Bark & flowers	10				
3.	Alfalfa-Whole Plant excluding Root	130				
4.	Aralia Racemosa-Root	130				
5.	Arnica-Whole Plant	190				
6.	Asafoetida-Gum Resin	20				
7.	Aspidosperma-Bark	150				
8.	Avena Sat-Seed	130				
9.	Azadiracta Ind-Bark	10				
10.	Badiaga-Whole Sponge	40				
11.	Baptisia Tinctoria-Bark of Root	150				
12.	Belladonna-Whole Plant	20				
13.	Bellis Per-Whole Plant	20				
14.	Berberies Aqua-Root	25				
15.	Berberies Vulg-Bark	200				
16.	Blata Orientalis-Whole Insect	150				
17.	Boerhavia Diffusa-Whole Plant	30				
18.	Brahmi-Whole Plant	40				
19.	Calendula -Whole Plant	250				
20.	Cantharis -Dried Whole fly	10				
21.	Cephalandra Indica -Leaf	300				
22.	Chelidonium Majus -Whole Plant	100				
23.	Chionanthus -Bark					

		10				
24.	Colchicum - Bulb	10				
25.	Collinsonia Canadensis- Rhizome & Root	20				
26.	Condurango-Bark	10				
27.	Crategus Oxyacantha-Berries	20				
28.	Echinacea -Whole Plant excluding Root	200				
29.	Equisetum-Whole Plant	20				
30.	Eriodyctyon-Leaves	60				
31.	Eucalyptus -Leaf	60				
32.	Euphrasia Officinalis-Whole Plant	10				
33.	Fraxinus Americana-Inner Bark	150				
34.	Fucus -Whole Plant	150				
35.	Geranium- Root	10				
36.	Ginseng-Root	20				
37.	Gnaphalium - Whole Plant	10				
38.	Grindelia Robusta-Leaf and Flowering Top	300				
39.	Guaiacum - Gum Resine	20				
40.	Gymnema Sylvstre-Leaves	200				
41.	Hamamelis Virginica-Bark	300				
42.	Helonias -Rhizome and Root	20				
43.	Hydrastis Canadensis - Rhizome	100				
44.	Hydrocotyle Asiatica -Whole Plant	30				
45.	Hypericum Perforatum - Whole Plant	50				
46.	Hydrangea- Rhizome	20				
47.	Jaborandi -Whole Plant	50				
48.	Justicia Adhatoda- Leaf	400				
49.	Millefolium -Whole Plant	30				

50.	Negundium -Whole Plant	10				
51.	Ocimum Cannum -Leaf	20				
52.	Ocimum Sanctum -Whole Plant excluding Root	50				
53.	Paeonia- Root	20				
54.	Passiflora Incarnata-Leaf	30				
55.	Plantago Major- Whole Plant	60				
56.	Phytolacca Decandra-Root	30				
57.	Podophyllum- Rhizome	10				
58.	Pothos Foetidus -Root	80				
59.	Pulsatilla Nigricans- Whole Plant	20				
60.	Ratania - Root	20				
61.	Rauwolfia -Root	500				
62.	Rhus Toxicodendron-Leaves	100				
63.	Robinia Pseudocacia-Bark	50				
64.	Sabal Ser -Seed	100				
65.	Sarsaparilla -Root & Rizhome	60				
66.	Senecio -Whole Plant	50				
67.	Senega -Dried Root	20				
68.	Syzygium -Seed	500				
69.	Teucrium Marum - Whole Plant	60				
70.	Tabacum - Leaf	10				
71.	Thuja Occidentalis -Leaves and Twings	30				
72.	Urtica Urens - Whole Plant	20				
73.	Ustillago - Fungal Galls	30				
74.	Verbascum Thapsus - Whole Plant	30				
75.	Viburnum Opulus - Bark	20				

76.	Viola Od - Whole Plant	10				
77.	Viscum Album - Leaves and Berries	20				
78.	Withania Somnifera - Root	10				

Sd/-

20.11.2024

MANAGING DIRECTOR