THE KERALA STATE HOMOEOPATHIC CO-OPERATIVE PHARMACY LTD.
PATHIRAPPALLY.P.O., ALAPPUZHA, KERALA-688521

FORM OF QUOTATION

Quotation Number	HOMCO/QT-54 /2026-27 dtd : 19.11.2026
Due date and time for receipt of quotations	26.11.2026 - 03.00 pm
Date and time for opening of quotations	26.11.2026 - 03.30 pm
Designation and address of officer to whom the quotation is to be addressed	The Managing Director Kerala State Homoeopathic Co-operative Pharmacy Ltd, Alappuzha (Dist), Kerala State Pin : 688521, Ph: 0477 2258012, 2258665
The Cover should be Superscribed as "Quotation for HERBS"	

From

To

Sir,

I/We hereby quote to supply, under the annexed general conditions of contract; the whole of the articles referred to and described in the attached specification and schedule, or any portion thereof, as may be decided by HOMCO, at the rates quoted against each item. The articles will be delivered within the time and at the places specified in the schedule.

Yours faithfully,

Signature ……

Address

……

……
(of the quotationer)

Date:

Conditions followed:-

Sealed quotations are invited for the supply of the materials specified in the schedule attached. The rates quoted should be for delivery of the articles at the place mentioned below the schedule. The necessary superscription, due date for the receipt of quotations, the date up to which the rates will have to remain firm for acceptance and the name and address of officer to whom the quotation is to be sent are noted above. Any quotation received after the time fixed on the due date is liable to be rejected. The maximum period required for delivery of the articles should also be mentioned. Quotations not stipulating period of firmness and with price variation clause and/ or 'subject to prior sale' condition are liable to be rejected.

The acceptance of the quotations will be subject to the following conditions:

1. **ACCEPTANCE:-** Acceptance of the quotation constitutes a concluded contract.
2. **WITHDRAWAL FROM OFFER:-** Withdrawal from the quotation after it is accepted or failure to supply within a specified time or according to specifications will entail cancellation of the order and purchases being made at the offerers expenses from elsewhere, any loss incurred thereby being payable by the defaulting party. In such an event HOMCO reserves also the right to recommend for removal the defaulter's name from the list of approved suppliers permanently or for a specified number of years.
3. **No representation for enhancement of price once accepted will be considered during the currency of the contract.**
4. Any attempt on the part of quotationers or their agents to influence the Officers concerned in their favour by personal canvassing/threatening will disqualify the quotationers.
5. The quotation may be for the entire or part supplies. But the quotationers should be prepared to carry out such portion of the supplies included in their quotation as may be allotted to them.
6. **FAULTY SUPPLY:-** (a) In cases where a successful quotationer, after having made partial supplies fails to fulfill the contracts in full, all or any of the materials not supplied may, at the discretion of the Purchasing Officer be purchased by means of another tender/quotation or by negotiation or from the next higher quotationer who had offered to supply already and the loss, if any, caused to the HOMCO shall thereby together with such sums as may be fixed by the HOMCO towards damages be recovered from the defaulting quotationer.

   (b) Any sum of money due and payable to the contractor (including Security Deposit returnable to him) under this contract may be appropriated by the Purchasing Officer or any other person authorized by him and set-off against any claim of the Purchasing Officer or HOMCO for the payment of sum of money arising out of or under any other contract made by the contractor with the purchasing Officer or HOMCO or any other person authorized by HOMCO.
7. The prices quoted should be inclusive of all taxes, duties, cesses, etc., which are or may become payable by the contractor under existing or future laws or rules of the country of origin/ supply or delivery during the course of execution of the contract.

8. PAYMENT:-

(a) All payments to the Contractor for supplies effected satisfactorily will be made after scrutiny of his bill.

(b) No advance payment will be made along with purchase order.

(c) Ordinarily payments will be made only after the supplies are physically verified and QC passed and taken to stock.

(d) Either by RTGS/online banking.

(e) Or by cheques of State bank of India / UCO Bank / PNB, at any of their principal branches in India.

(f) Or in the case of supplies from abroad by drafts or otherwise as may be agreed to

(g) The firms will produce stamped pre-receipted invoices in all cases where payments (advance/ final) for release of railway receipts/ shipping documents are made through Bank. In exceptional case where the stamped receipts of the firms are not received for the payments (in advance) the unstamped receipt of the Bank (i.e; counterfoils of pay-in slips issued by the Bank) alone may be accepted as a valid proof for the payment made.

(h) Bank charges incurred in connection with payment against documents through bank will be to the account of the contractor.

(i) DISCOUNT:- The quotationers shall quote also the percentage of rebate (discount) offered by them in case the payment is made promptly with in fifteen days/ within one month of taking delivery of stores.

9. Any sum of money due and payable to the successful quotationer or contractor from HOMCO shall be adjusted against any sum of money due to HOMCO from him under any other contracts.

10. Special conditions, if any, printed on the quotation sheets of the quotationer or attached with the Quotation will not be applicable to the contract unless they are expressly accepted in writing by the purchases.

Bill of Quantities

Sl.No:	Name of Herb	Part used	Quantity required (Approx.)	Rate/Kg	Tax	Total cost
1.	Actea Racemosa (Cimicifuga) (**Imported**)	Root	60 Kg			
2.	Adonis Vernalis (**Imported**)	Whole Plant	10 Kg			
3.	Apocynum Can (**Imported**)	Root	10 Kg			
Grand Total						

Sd/-

19.11.2026 MANAGING DIRECTOR