THE KERALA STATE HOMOEOPATHIC CO.OPERATIVE PHARMACY LTD.

(SPONSORED BY GOVERNMENT OF KERALA)

Pathirappally.P.O, ALAPPUZHA, KERALA -688521

TENDER NOTICE (OPEN TENDER)

Tender Ref. No. HOMCO/T-62/2026-27 Date: 11.11.2026

Sealed tenders are invited for "**TENDER FOR PRINTING OF INFORMATION GUIDE – 2027"**

Required Item

Sl.No	Item with Specification	Quantity (Approx)	Remarks
1	**INFORMATION GUIDE-2027 (17.5cm x 24 cm) (AS per attached specification)**	**1000 Nos.**	
2	**INFORMATION GUIDE-2027 (14 cm x 20 cm) (AS per attached specification)**	**3000 Nos.**	

The envelopes containing the tender should bear the superscription "**TENDER FOR PRINTING OF INFORMATION GUIDE – 2027**." and should be addressed to (The Managing Director, HOMCO, Pathirappally, Alappuzha).

Last Date of receipt of Tenders is at 02.00 pm on 21.11.2026 Late tenders will not be accepted.

The tenders will be opened at **4.00 pm on 21.11.2026** in presence of such of the tenderers or their authorized representatives who may be present at that time. The maximum period required for delivery of the articles should also be mentioned. Details of the requirements and the conditions governing their supply can be obtained free on request from HOMCO, Pathirappally, Alappuzha on all working days till 02.00 pm 21.11.2026. Application for the tender form should be accompanied by DD/RTGS for Rs. 900/-+18% GST (Total Rs.1062/-). The tender forms are not transferable. Cheque, postage stamps etc. will not be accepted towards the cost of forms.

The cost of tender forms once paid will not be refunded.

Exemption allowed as per G.O (P) No. 10/2023/SPD dtd 11.12.2023.

Application form send should along with an EMD equal to Rs.4,450/-/- in the form of DD drawn in favour of The Managing Director, HOMCO, Pathirappally, Alappuzha. If Government have exempted any firm from furnishing the EMD they should produce relevant documents along with the tender. **Exemption allowed as per G.O(P) No. 10/2023/SPD dtd 11.12.2023.**

The successful bidder will have to produce a security deposit equal Rs. 5% of the quoted value in any of the following forms

1. DD from nationalized banks
2. Bank guarantees from scheduled banks in India.

Tender form can be collected from HOMCO Office, Pathirappally. P.O, Alappuzha, Ph:04772258012 on all working days from 12.11.2026. Sale of tender form will be closed at 02.00 pm on 21.11.2026. The cost of tender forms should not be paid in cash, and may be paid by DD / RTGS to the following account .

Bank	:	State Bank of India.
Branch	:	Alappuzha Town.
Account No.	:	67322778400
IFSC	:	SBIN0070075

FORM OF TENDER NOTICE

Tender No:	HOMCO/T-62/2026-27 dtd 11.11.2026
Due date and time for receipt of tenders	21.11.2026 at 02.00 pm
Date and time for opening of tenders	21.11.2026 at 4.00 pm
Designation and address of Officer to whom the tender is to be addressed	The Managing Director HOMCO Pathirappally. P.O Alappuzha
Superscription: "**TENDER FOR PRINTING OF INFORMATION GUIDE – 2027".**	

Sealed tenders are invited for the supply of the materials specified in the schedule above. The rate quoted should be for delivery of the articles at the place mentioned below the schedule. The necessary superscription, due date for the receipt of tenders, the date upto which the rates will have to remain firm for acceptance, and the name and address of officer to whom the tender is to be send are noted above. Any tender received after the time fixed on the due date is liable to be rejected. The maximum period required for delivery of the articles should also be mentioned. Tenders not stipulating period of firmness and with price variation clause and/or 'subject to prior sale' condition are liable to be rejected.

The acceptance of the tenders will be subject to the following conditions.

1. Acceptance of tender constitutes a concluded contract. Nevertheless, the successful tenderer must within a fortnight/a month after the acceptance of his, tender furnish 5 percentage of the amount of the contract as security deposit and execute an agreement at his own cost for the satisfactory fulfillment of the contract, if so required.
2. Withdrawal from the tender after it is accepted or failure to supply within a specified time or according to specifications will entail cancellation of the order and purchases being made at the offerers expenses from elsewhere, any loss incurred thereby being payable by the defaulting party.
3. No representation for enhancement of price once accepted will be considered during the currency of the contract.
4. Any attempt on the part of tenderers or their agents to influence the Officers concerned in their favour by personal canvassing will disqualify the tenderers.
5. If any license or permit is required, tenderers must specify in their quotation and also state the authority to whom application is to be made.
6. The tender may be for the entire or part supplies. But the tenderers should be prepared to carry out such portion of the supplies included in their tender as may be allotted to them.
7. (a) In cases where a successful tenderer, after having made partial supplies fails to fulfill the contracts in full, all or any of the materials not supplied may, at the discretion of the purchasing Officer be purchased by means of another tender/quotation or by negotiation or from the next higher tenderer who had offered to supply already and the loss, if any, caused to HOMCO shall thereby together with such sums as may be fixed by HOMCO towards damages be recovered from the defaulting tenderer.

   (b) Even incases where no alternate purchases are arranged for the materials not supplied, the proportionate portion of the security deposit based on the cost of the materials not supplied at the rate shown in the tender of the defaulter shall be forfeited and balance alone shall be refunded.

   (c) Any sum of money due and payable to the contractor (including security deposit returnable to him). Under this contract may be appropriated by the purchasing officer of HOMCO and set off against any claim of the purchasing officer for the payment of a sum of money arising out of or under any other contract made by the contractor with the purchasing officer.

The price quoted should be inclusive of all taxes, duties, ceses and freight etc. which are or may become payable by the contractor under existing or future laws or rules of the country of origin/ supply or delivery during the course of execution of the contract.

PAYMENTS TO SUPPLIERS/CONTRACTORS:-

(a) (a) All payments to the contractors will be made by the Purchasing Officer in due course:-

i. By RTGS or by cheques (at par cheques) of the State Bank of India / UCO Bank / any nationalized Bank having branches in Alappuzha.

ii. In the case of supplies from abroad by drafts as may be, arranged between the contracting parties.

(b) All incidental expenses incurred by the HOMCO for making payments outside the district in which the claim arises shall be borne by the Contractor.

(c) Payments will be made only after the supplies are physically verified and QC passed and taken to stock. Bank charges incurred in connection with payment against documents through bank will be to the account of the contractor

8. Any sum of money due and payable to the successful tenderer or contractor from HOMCO shall be adjusted against any sum of money due to HOMCO from him under any other contracts.

9. Special conditions, if any, printed on the tender sheets of the tenderer or attached with the tender will not be applicable to the contract unless they are expressly accepted in writing by the purchaser.

(Sd/-)
Managing Director

TENDER NO. HOMCO/T-62/2026

SPECIFICATION FOR INFORMATION GUIDE – 2027 (17.5cm x 24 cm)

Cover	**:**	**2mm to 2.5mm StiffBoard (Approx.) Custom Designed – Hard case & Rexine jacket,Foils stamping, Case Binding.**
Inner Pages Dates	**:**	**17.5 cm X 24 cm Paper – White Paper 70 GSM. Double colour printing Layout : Single Day.**
Inner Pages Advertisement	**:**	**16 Page Multi ColourCustom Design.100 GSM Art paper (Approx).**
Inner pages OtherDetails	**:**	**20 pages Single colour(Approx).**
TotalRequirement	**:**	**1000Nos.**
Spine	**:**	**Curved (round Spine) with foiling.**

SPECIFICATION FOR INFORMATION GUIDE –2027 (14 cm x 20 cm)

Cover	**:**	**2mm to 2.20mm StiffBoard (Approx.) Custom Designed - Multi Colour- Mat Lamination, Foils stamping, Case Binding**
Inner Pages Dates	**:**	**14 cm X 20cm Paper – White Paper 60 GSM. single colour printing Layout : Single Day.**
Inner pages OtherDetails	**:**	**20 pages Single colour(Approx).**
TotalRequirement	**:**	**3000Nos.**

Alappuzha **(Sd/-)**
11.11.2026 **Managing Director**

Documents to be Submitted

Cover 1- Technical Bid

1. **Demand Draft for Tender fee worth Rs.1,062/- and for EMD worth Rs.4,450/-**
2. **Duly filled up Bidders profile (Annexure 1).**
3. **Duly filled up Authorization letter (Annexure II).**
4. **GST registration certificate.**
5. **Turnover certificate for the last three financial years.**
6. **Preliminary Agreement in Rs.200 stamp paper.**
7. **Copy of PAN card.**
8. **Signed copy of Tender Documents**

Cover II Financial Bid

1. **Filled BOQ**

Financial Bid

BOQ

SL.NO.	PRODUCT NAME	APPROX. REQUIREMENT (In Nos)	UNIT	RATE Rs. Ps	Tax	Total Amount
1	**INFORMATION GUIDE-2027 (17.5cm x 24 cm)** **(As per the specification)**	**1000 Nos.**				
2	**INFORMATION GUIDE-2027 (14 cm x 20 cm)** **(As per the specification)**	**3000 Nos.**				
	Total					

ANNEXURE- I

BIDDER'S PROFILE

Tender No.HOMCO/T-62/2026-27

Tender for "Printing of Information Guide – 2027".

1.	**Name of the Bidder**				
2.	**Full Postal Address**				
3.	**Telephone No. / Fax No.**				
4.	**Email address**				
6.	**Registration No., Date & validity status**				
7.	**Audited financial statements for last three years**				
9.	**Details of manufacturing activity & item wise capacity**				
10.	**Name of Govt. Departments/Pvt. Institutions to which the bidder already supplied the items with quantity value and supply period**	**Name**	**Quantity**	**Value**	**Period**
11.	**Has the bidder ever been black listed by any Govt. agency?**				
12.	**Are any cases pending in the court related to any supplies?**				
13.	**Does the firm have the adequate facilities for Inspection and quality control**				

I ..... Prop./Partner/Director of M/s .....

.... Hereby declare that the information given in this form is true and correct to the best of my knowledge & belief.

Signature & Seal

ANNEXURE II

No: **Dated:**

To,

The Managing Director

The Kerala State Homoeopathic Co-Operative Pharmacy Ltd

Pathirappally

Alappuzha

Tender No:

Dear Sir,

We .....who are established and reputable manufactures of..... having factories at ....registered office at ..... possessing manufacturing License No. ..... dated ..... valid up to ..... hereby authorize ..... (Name and Designation of representative) (with his/her signature.....), to submit a bid and subsequently negotiate and sign the contract with you against the above mentioned tender for the following items quoted.

1.....

2.....

Signature

Name & Designation